Date Prepared:  
Project:  
Location:  

Activity: BLOCK WORK  
Contract No:  

Prepared By:  
Reviewed By:  

<table>
<thead>
<tr>
<th>Step No.</th>
<th>Description of Task Step</th>
<th>Hazard</th>
<th>Control Measures/Preventive Measures</th>
<th>Responsible Party</th>
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| 1        | Block Works, Loading and Unloading and storage of materials. | Tripping / Fallings Falling Objects | Securely fasten all materials stored or stacked against falling or sliding  
Proper cribbing under material  
Store in proper area  
Material will not be lifted above or over personnel | Supervisor/safety Officer |
| 2        | Manual Handling | Lifting/moving material, receive foot, hand, head or eye injury. Receive strain. Sprains / Strains Back Injury Tripping / Falling Eye Injury | Use proper lifting techniques, two man lift or approved lifting equipment. Use adequate manpower and/or equipment to deliver materials to their locations  
Use proper lifting procedures  
Orderly housekeeping shall be maintained  
Materials, tools and chemicals labeled and stored properly  
Dust and eye protection shall be utilized during moving and cutting of materials  
Use mechanical aids provided  
Seek help when you think a team lift is required  
Exercise: warm up/stretch before starting work, and cool down/stretch at end of the shift or working day | Supervisor/safety Officer |
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| 7       | Hot weather conditions                   | Heat rashes, heat cramps, heat stress, dehydration, sunburn            | Provide regular rest breaks  
Re-schedule work if extreme weather conditions present risk  
Dress appropriately for the conditions  
Take scheduled breaks                                                  | Supervisor/safety Officer                                         |
| 8       | General Housekeeping                     | Slips, Trips, Falls, Discarded materials/waste  
Materials stacked/untidy  
Work areas not maintained  
Poorly lighted work areas  
Inappropriate PPE                                                        | 1. Keep the area organized and tidy at all time  
2. Waste to be immediately placed into waste containers/receptacles.  
3. Store all materials securely and tidy  
4. Ensure all work areas are properly lit.  
Wear appropriate PPE at all time                                          | Supervisor/safety Officer                                         |
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<td>6</td>
<td>Use of Ladders</td>
<td>Reaching or leaning too far rather Than moving the ladder can cause injury Placing the ladder on boxes or pallets to gain height climbing the ladder while carrying items and throwing tools to a worker who is on ladder may lead to serious injuries Standing on the very top step or rung when the ladder is too short for the task. placing an extension ladder at the wrong angle placing the ladder on an uneven or unstable surface Using metal ladders in areas where contact with electrical wires could occur</td>
<td>Distance from overhead power lines Vertical clearance between the ground and any sagging power lines Scaffold height and weight Wheel condition Obstacles Ground slope or changes in elevation that may alter clearance distance Other ground or floor conditions Scaffolds shall not be altered or moved horizontally while they are in use or occupied. Be aware of electrical lines when handling scaffolds. Choose the right ladder for the job. Don’t use step ladders in place of a straight or extension ladder. Make sure when you set up on the ladder that it is on solid level ground. Always face the ladder when climbing and hold on with both the hands. Carry tools in a tool belt check your shoes and ladder runs for slippery material If something is out of reach, get down and move the ladder. Check for electrical power lines; never use a metal or wet wooden ladder near electricity and never work near electrical lines if you haven’t been trained.</td>
<td>Supervisor/safety Officer</td>
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<td>3</td>
<td>Plastering</td>
<td>Falling from height&lt;br&gt;Falling Materials from height&lt;br&gt;Bone Fracture&lt;br&gt;Concussion&lt;br&gt;Flesh wounds&lt;br&gt;Impact Injuries&lt;br&gt;Being struck by broken drill bits, cutters, swarf and offcuts (potential for serious eye, head or facial injury)</td>
<td>Scaffolding greater than 6' in height shall be equipped with toe boards, midrills, and guardrails capable of withstanding 200 lbs. of lateral force. Personnel shall not be permitted on scaffolding while it is being moved. Mobile scaffold shall have the wheel locked whenever personnel are working on it. Scaffolding height shall not be greater than 4 times the width without use of outriggers or securing the scaffold to an immovable structure.</td>
<td>Supervisor/safety Officer</td>
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<tr>
<td>4</td>
<td>Working at Height</td>
<td>Scaffolding&lt;br&gt;Falling from height&lt;br&gt;Falling Materials from height&lt;br&gt;Bone Fracture&lt;br&gt;Concussion&lt;br&gt;Flesh wounds&lt;br&gt;Impact Injuries</td>
<td>Scaffolding greater than 6' in height shall be equipped with toe boards, midrills, and guardrails capable of withstanding 200 lbs. of lateral force. Personnel shall not be permitted on scaffolding while it is being moved. Mobile scaffold shall have the wheel locked whenever personnel are working on it. Scaffolding height shall not be greater than 4 times the width without use of outriggers or securing the scaffold to an immovable structure. All scaffolding shall be inspected daily by a competent person. This inspection shall be documented. All personnel shall be briefed in the proper use of scaffolding prior to using it on this project. Materials and personnel shall not exceed the weight limit of the scaffolding.</td>
<td>Supervisor/safety Officer</td>
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<td>5</td>
<td>Using Scaffolding</td>
<td>Collapsing the scaffold&lt;br&gt;Employees may fall from the scaffold resulting serious injuries&lt;br&gt;Preventing electrocutions during work with scaffolds near overhead power lines</td>
<td>Employers should ensure that the proper scaffolding is selected and used within design specifications&lt;br&gt;Employers should ensure that all scaffold safety devices are in place and operational&lt;br&gt;Employers should ensure that appropriate fall protection is provided and used by all employees working at elevations&lt;br&gt;Provide proper training for all workers who use any type of suspension scaffold or fall protection equipment&lt;br&gt;Weather conditions, including wind and ice build-up&lt;br&gt;Before a scaffold is erected or moved, employers should ensure that workers consider the following factors:</td>
<td>Supervisor/safety Officer</td>
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